

MINUTES OF THE POTSDAM AIRPORT COMMITTEE
Monday, September 27, 2004, 7:00 P.M.

A meeting of the Potsdam Airport Committee was held on Tuesday evening, December 30, 2004 at 7:00 o clock P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Brad K. Clements, Airport Manager
David Morrison
James Snell
Robert Wood, Commitee Chair
Ed Powell
Mark Penell
Rob Klein

Absent: Thomas Cunningham
William Soloman
Rob Snow
Paul McGrath

Also in Attendance Michael D. Weil, Village Administrator
Jim Kane, Pilot

Call to order by Rob Wood at 7:00pm.

I. Old Business

1. Mike Weil reported that based and transient pilots are contributing to the voluntary tie-down fees and that since early August, there has been about \$200 received. This money will be used by the Village in support of the operating costs of the airport. Mike also noted that there has been about \$100 contributed to the unrestricted donation fund. This money will be used for amenities desired by the pilots.
2. Jim Kane reported that the summer festival was a success and that he would like to do it again next year. He commented that ridership was brisk and that if it were another excellent day, they could be overloaded. There was some discussion of signing up specific time, perhaps in advance, in order to make the process more orderly.
3. Jim Kane reported that he has been working with several other pilots on a noise abatement procedure. After flying various approaches, Jim suggested that a sign be posted advising pilots to turn 90 left as soon as possible, and then to proceed on course after clearing the Village areas. After some discussion and after viewing aerial photographs on Brad s laptop, the committee agreed to a 45 turn as soon as practical to clear populated areas. The group agreed that this message should be place on the AWOS and possibly a sign at the 24 end of Taxiway A prior to the hold-short line.
4. Mike Weil advised the committee that Ron Scott will be retiring soon and has

volunteered to help set up a pilot group. The group could do various activities including sponsoring safety seminars, open houses, working to improve the airport, community or pilot/family dinners, lobby the Village Board, and other functions that would raise the awareness and usability of the facilities.

II. New Business

1. Mike Weil reviewed the projects for this year and noted that the FAA will be funding design of the NAVAID upgrade and the ramp/taxilane expansion this year. Construction of both projects is planned for summer 2005.
2. Future projects for 2005 and 2006 include fuel and hangars, depending on how the FAA implements the Non-Primary Entitlement Funding changes.
3. Rob Wood discussed the possibility of obtaining land from Clarkson University adjacent to the apron area for the apron expansion and hangar location. Jim Kane suggested asking for more land than immediately needed and using the remaining land for future improvements. Rob suggested a smaller group contact Clarkson to pursue this. Mark Penell, Rob Wood, Mike Weil and Jim Kane agreed to take on this project.

III. Other Items

IV. Action Items

Voluntary Noise Abatement - An advisory message will be place on the AWOS.

Clarkson Land Request - Rob will work with the other 3 members to put together a formal resolution and request of Clarkson for the land.

IV. Next Meeting - Will schedule when committees have information to report.

V. Adjournment - 8:45 p.m.